

9-1-1 SUBCOMMITTEE
OCTOBER 15, 2020
10:00 AM

WEB & TELECONFERENCE ONLY

MEETING MINUTES

1. Meeting convened at 10:00 AM
2. Quorum was established with 15/18 members present attending via teleconference: Dena Clark, John Cummings, Andy Faust, Bob Frank, Brad Jorgenson, Steve Kutsch (joined late), Jamey Lysne, Danielle Miller, Kristina Page, Kinnyetta Patterson, Jean Pauk, Marcie Rainbolt, Erik Viel, Robert Whitaker (joined late), and Kathleen Whitbeck.

Members absent: Rodney Olson, Mark Podoll, and Matt Sparks.

3. Meeting Minutes
 - A. Review and approval of August 20, 2020 Meeting Minutes

Motion to approve minutes by Miller. Seconded by Whitbeck. Unanimous approval.

4. Old Business
 - A. ESInet RFP Status
 1. Responses were due by March 10, 2020.
 2. The RFP is officially in the evaluation stage.
 - B. Federal 9-1-1 Grant Program Update
 1. Approximately \$624,000 available for a second round of local grant applications.
 2. The OEC released a formal grant announcement in August 2020, applications are due November 30.
 3. The second round of grants will focus on NG-capable CPE, i3 logging recorders, and mobile answering positions.
 - Also accepting supplemental applications from round one subgrantees.
 4. Based on first quarterly report, round one subgrantees have spent over \$400k as of 7/30/20.
 - C. Wisconsin Act 26 Requirements, Discussion Points, and Recommendations
 1. Frank led a discussion on the requirement of one PSAP per county.

Motion to table this discussion until the next meeting by Page. Seconded by Whitaker. Unanimous approval.

2. The Subcommittee asked DMA Legal Counsel Meg Vergeront to research some questions for the next discussion:
 - What does one PSAP per county mean?
 - Can it mean two or more PSAPs that share resources?
 - Can it mean two or more PSAPs that are hosted by one agency?

- Is it defined by government name and/or authority?
- Has this already been defined in statute (either via Act 48 or in another statute)?
- In terms of incentives for consolidation; does the primary PSAP have to be the one that is consolidating, or could it be two or three that are not the one chosen PSAP?
- Who is best to make the decision about which PSAP should get the grant?
 - Does 2003 Act 48 set precedence for this grant?
- If the grant is an ongoing appropriation, is it possible for a different PSAP within the county to receive the funding each year?

D. WECS 2019-2020 Tactics Status Update

1. Identify and promote minimum data standards and integrity for 9-1-1 and GIS integration.
 - This tactic will be completed by way of the planned GIS Gap Analysis.
2. Develop and communicate recommendations for the implementation of NG9-1-1.
 - 2020 Strategic Plan satisfies this tactic.

E. GIS Gap Analysis Project Update

1. Continuing Task 1: GIS Standards Development
 - WLIA NG911 Task Force and GeoComm will develop a NG911 GIS Standards Guide for Wisconsin.
 - The Standards Guide will be presented to the Subcommittee for review at the Special November meeting.
2. Continuing Task 2: Data Collection
 - As of October 7, 2020, all requests have been distributed.
 - Three counties haven't responded.
 - Each jurisdiction that submits their data will receive a results report and scheduled conference call to discuss results with specific recommendations.
 - Most of Task 2 should be completed by the end of 2020.
3. Planning Task 3: Education and Outreach
 - Just starting to plan for this; anticipating February and March of 2021 for stakeholder outreach.
4. Final gap analysis report will be delivered to the 911 Subcommittee in May 2021. The report will be a summary of the project, a summary of the results, and some recommendations as to how we can move forward. The full project will be done in June of 2021.

F. Website Content Discussion

1. Jimenez provided an update on the planned content for the 911 Subcommittee webpage and asked for input from the Subcommittee.

G. Upcoming Conferences and Events

1. Meredith Hauge reviewed upcoming events with the Subcommittee.

5. New Business

A. Special Meeting in November to Review the NG9-1-1 GIS Standards & Best Practices Guide

1. Frank discussed the purpose of this meeting, and shared that it will be held on November 12, 2020.

B. Review and Discussion of the NG9-1-1 GIS Letter & Whitepaper from the WLIA

1. Faust summarized the letter from the WLIA.

2. Many of the items are being addressed by GeoComm.
3. Funding for a GIS grant program has been formally requested in the DMA 2021-23 budget.

6. Public Comment
 - A. Frank led a discussion about Florence County's 9-1-1 system issues.

7. Upcoming meetings:
 - A. Next Meeting Date: November 12, 2020
 - B. Next Regular Meeting Date: December 17, 2020

8. Meeting adjourned at 11:23 AM.

Motion to adjourn by Cummings. Seconded by Jorgenson. Unanimous approval.

Respectfully submitted,
Meredith Hauge
DMA/OEC